



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: August 9, 2022

Subject: Approval of Library Lease and Service Agreement with the City of Clayton

RECOMMENDATION(S):

AUTHORIZE the County Librarian, or designee, to execute a Library Lease and Service Agreement between the County and the City of Clayton for the operation of the Clayton Library located at 6125 Clayton Road in Clayton.

FISCAL IMPACT:

No fiscal impact. The proposed changes to the operations plan reflect existing practices.

BACKGROUND:

The County and the City of Hercules entered into a Facilities Use and Operating Agreement effective June 6, 1995, for the County to provide library services from the building. The County and the City are replacing the existing agreement with the new standard form Library Lease and Service Agreement. The County's standard form Library Lease and Service Agreement was approved by the Board of Supervisors in 2010 and amended in 2020.

Under the terms of the new Library Lease and Service Agreement with the City of Clayton, the County will perform library services and related activities at the Library and the City will pay for and provide all maintenance, utilities, and janitorial services to the Library. This

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **08/09/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 9, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stacey Sinclair; (925)
957-2464

cc:

agreement automatically renews July 1st. No rent is due or payable by the County.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the Library Lease and Service Agreement with the City of Clayton may reduce library services in the City of Clayton.

ATTACHMENTS

Library Lease and Service Agreement