



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: August 2, 2022

Subject: Appointment of Dana Trezise Baumann as the Interim County Surveyor.

RECOMMENDATION(S):

APPOINT Dana Trezise Baumann on an interim basis to the position of County Surveyor at Step 5 of the salary range effective August 1, 2022, as recommended by the Public Works Director.

FISCAL IMPACT:

The funding for the requested Interim County Surveyor is budgeted for Fiscal Year 2022-23, and there is no increase in funding. The General Fund contributes \$100,000 to the funding of this position.

BACKGROUND:

When a Public Works Director does not have the authority to act as the County Surveyor as described in Section 24-22.004 of the County Code, the Board of Supervisors must appoint a County Surveyor. With the retirement of the current County Surveyor, at the end of July 2022, it is necessary to appoint an interim County Surveyor to perform the necessary duties until a permanent County Surveyor is appointed. The appointment of an Interim County Surveyor will minimize the impact on service delivery in processing land survey maps,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **08/02/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 2, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Brian M. Balbas, Public
Works Director

By: June McHuen, Deputy

subdivision and parcel maps, surveys, and property descriptions per the requirements of the Subdivision Map Act and the Professional Land Surveyor's Act of the Business and Professionals Codes.

CONSEQUENCE OF NEGATIVE ACTION:

Without an appointed

CONSEQUENCE OF NEGATIVE ACTION: (CONT'D)

County Surveyor, the County will not be in compliance with the Subdivision Map Act and the Professional Land Surveyor's Act of the Business and Professionals Codes. All processing of the land survey maps such as subdivisions and parcel maps, surveys, and property descriptions will cease. The result will be delays in services provided to residences, agencies, and businesses operating in the county.