



**Contra
Costa
County**

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: February 7, 2023

Subject: Establish the classification of Information Security Specialist

RECOMMENDATION(S):

ADOPT Position Resolution No. 26050 to establish the classification of Information Security Specialist (LWSC)(represented) at salary plan and grade ZB5 1884 (\$9,189 - \$12,314) and add one Information Security Specialist (LWSC) position in the Department of Information Technology.

FISCAL IMPACT:

The annual cost of this action is \$214,264. The cost will be covered through charges to user departments.

BACKGROUND:

In November of 2021 the Contra Costa County Civil Grand Jury released report 2104 titled "Cyber Attack Preparedness In Contra Costa County" discussing challenges facing the County as we face ever-increasing information security threats. The security strategy calls for the implementation of baseline security controls throughout the organization to address many of the risks highlighted in the report.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/07/2023** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Ken Carlson, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 7, 2023

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Sarah Bunnell, (925)
608-4023

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

The implementation of the security strategy requires appropriately qualified personnel to operate information technology security systems, programs, and respond to cybersecurity incidents throughout the organization. Establishing the Information Security Specialist will adequately staff the Security Team.

CONSEQUENCE OF NEGATIVE ACTION:

If this were not approved the Security Team would not be sufficiently staffed.

ATTACHMENTS

AIR 50320 P300 26050 Establish Info Security Specialist

Local 21 Union Notice DL to repond by 1-23-23