



**Contra  
Costa  
County**

To: Board of Supervisors

From: Marla Stuart, Employment and Human Services Director

Date: June 21, 2022

Subject: 2022 Young Men's Christian Association of the East Bay Head Start Delegate Agency Contract

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Young Men's Christian Association of the East Bay (dba YMCA of the East Bay), in an amount not to exceed \$1,160,876 to serve as the delegate agency and operate a Head Start program in east Contra Costa County, for the period July 1, 2022 through December 31, 2022.

**FISCAL IMPACT:**

\$1,160,876 is 100% federally funded by the U.S. Department of Health and Human Services, Administration for Children and Families (ACF), all of which has been budgeted in FY 2021-2022. There is no County match requirement. CFDA 93.600.

**BACKGROUND:**

On January 21, 2022, the Contra Costa County Employment and Human Services Department (EHSD), Community Services Bureau (CSB), issued Request for Proposals (RFP) #1184 to select a contractor to serve as a delegate agency to operate a Head Start program in East County. The RFP made available funding up to \$1,160,876 for qualified organizations to deliver Head Start (HS) services as a delegate agency serving 257 eligible

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/21/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 21, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: CSB (925) 681-6389

cc:

children and their families in east Contra Costa County for the period July 1, 2022 through December 31, 2022.

## BACKGROUND: (CONT'D)

Additionally, up to \$2,425,499 in State Childcare Partnership, California Department of Education (CDE) and California Department of Social Services (CDSS) funds is available through an initial six-month partnership to provide infant, toddler, and preschool child development services to 341 eligible children. The amount of \$2,425,499 available from CED and CDSS for State Childcare Partnership has been increased to a new payment limit of \$3,203,750 due to rate increases: The CDE issued two rate increases for which the Board of Supervisors (BOS) approved revenue contract amendments on February 1, 2022 ([C. 43](#)) and March 1, 2022 ([C. 26](#)). The CDSS issued a Cost-of-Living Adjustment (COLA) for which the Board of Supervisors approved the revenue contract amendment on February 1, 2022 ([C. 48](#)).

The proposal submitted by the YMCA of the East Bay to serve as the delegate agency and to operate a Head Start program in the eastern portion of Contra Costa County was reviewed by six experts in the field. The consensus was that the proposal was comprehensive and concordant with the needs of the population in that geographical area of Contra Costa County.

On April 6, 2022, the Head Start Policy Council made a recommendation to the BOS to award the contract to the YMCA of the East Bay. On April 12, 2022 ([C. 93](#)), the BOS approved negotiations with YMCA of the East Bay to develop a delegate contract in an amount not to exceed \$1,160,876 to serve the eastern portion of Contra Costa County.

Negotiations have been completed. With the BOS approval, YMCA will serve 257 children and their families under the delegate agency contract. In addition, if approved, the County will enter into partnership agreements with YMCA to provide additional Head Start and State Preschool (State other programs) services to serve 341 children.

## CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not be able to execute a contract with the YMCA of East Bay, resulting in a lapse in Head Start services in the eastern portion of Contra Costa County.

## CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.