



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: June 21, 2022

Subject: Termination of Contract #23-686-3 with 3150 Garrity Way DE, LLC (dba Courtyard by Marriot, Richmond)

### **RECOMMENDATION(S):**

RATIFY action of the Health Services Director's, designee (Anna Roth), who issued a 30-day advance written notice to 3150 Garrity Way DE, LLC (dba Courtyard by Marriot, Richmond), a limited liability company, to terminate Emergency Occupancy Agreement #23-686-3, for the provision of the State's Project Roomkey program emergency shelter services for homeless individuals who are high risk for COVID-19, effective at the end of business on June 30, 2022.

### **FISCAL IMPACT:**

There is no fiscal impact for this action. This contract was funded by 100% by American Rescue Plan Act.

### **BACKGROUND:**

The County has been participating in Project Roomkey since early April 2020, when the County Health Officer determined that congregate shelters needed to be emptied to reduce the risk of the spread of COVID-19. The County has been using the contractor's premises as

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/21/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 21, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Anna Roth,  
925-957-5403

cc: Noel Garcia, Marcy Wilhelm

a temporary residence since April 15, 2020. The County also provides various on-site support services for the residents.

### BACKGROUND: (CONT'D)

On April 28, 2020, the Board of Supervisors approved Emergency Occupancy Agreement #23-686 with 3150 Garrity Way DE, LLC (dba Courtyard by Marriot, Richmond), in an amount not to exceed \$494,233 per month for emergency shelter for homeless individuals, for the period from April 15, 2020 until terminated by the County.

On July 28, 2020 the Board of Supervisors approved to amend Emergency Occupancy Agreement #23-686-1 with 3150 Garrity Way DE, LLC (dba Courtyard by Marriot, Richmond), to add the option that would give the County the right to purchase the hotel, with no change to the monthly payment limit or term.

On July 27, 2021 the Board of Supervisors approved to amend Emergency Occupancy Agreement #23-686-2 with 3150 Garrity Way DE, LLC (dba Courtyard by Marriot, Richmond), to increase the monthly rent by \$27,107 per month, from \$494,233 to \$521,940 per month to include daily meals for homeless hotel residents, with no change in the term.

The County has successfully reopened shelters with sleep-stations to provide a non-congregate setting for our homeless residents, and added 174 interim housing units in Pittsburg. Low occupancy numbers at the final Roomkey site and with the slowing of the pandemic, the County is closing the final hotel in line with decreasing need and an end to dedicated pandemic funding.

Approval by the Board of Supervisors will ratify the actions of Health Services Department staff issuance of a 30-day advance written notice sent to the contractor to terminate the contract, which was done prior to Board consideration and approval. In accordance with General Conditions, Paragraph 5. (Termination), the notice issued to the contractactor has the termination effective date as, at the end of business on June 30, 2022.

### CONSEQUENCE OF NEGATIVE ACTION:

If this termination is not approved, the contractor will continue to provide services that are not in compliance with General Conditions paragraph 5 (Termination and Cancellation).