



Contra  
Costa  
County

To: Board of Supervisors  
From: Marla Stuart, Employment and Human Services Director  
Date: June 21, 2022

Subject: 2021-22 Richmond Elementary School, Inc. State Preschool Childcare Services Contract Amendment 1

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract amendment with Richmond Elementary School, Inc., including modified indemnification language, to decrease the payment limit by \$28,950.36 to a new payment limit of \$356,336.64, to include a 7.5% administration cost reduction not reflected on the previously approved Board Order ([C. 40](#)) on May 10, 2022, with no change to the term July 1, 2021 through June 30, 2022.

**FISCAL IMPACT:**

\$356,336.64: This contract is 100% funded by State funding from the California Department of Education, all of which is already budgeted in FY 2021-22. No County match is required. (100% State)

**BACKGROUND:**

Contra Costa County receives funds from California Department of Education (CDE) to provide State Preschool services to program eligible County residents. In order to provide a wider distribution of services to County residents, the Department contracts with a number

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **06/21/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 21, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: V. Kaplan, (925)  
608-5052

cc:

of community-based organizations. The State requires an indemnification clause with County subcontractors wherein the subcontractor holds harmless the State and its officers for any losses. On July 13, 2021 ([C. 53](#)), the Board of Supervisors approved a contract with Richmond Elementary School, Inc., in an amount not to exceed \$272,640 to provide a wider distribution of services to County residents. Approval of this contract allows the provision of childcare services for forty-eight (48) children enrolled in Richmond College Prep preschool programs.

## BACKGROUND: (CONT'D)

On October 5, 2021 and January 12, 2022, the Employment and Human Services Department (EHSD) received notifications of amendments for 2021-2022 from the CDE due to the increase in the Child Day of Enrollment rate. This amendment is to pass through the State daily reimbursement rate increase from \$28.40 to \$32.63 for the period July 1, 2021 through December 31, 2021 and change reimbursement rate from \$32.63 to \$46.03 for the period January 1, 2022 through June 30, 2022. On February 1, 2022, the Board of Supervisors approved the state increase [\(C.43\)](#) from CDE.

On May 10, 2022 [\(C.40\)](#), the Board of Supervisors approved a contract amendment with Richmond Elementary School to increase the total payment limit to \$385,287. However, the payment limit of \$385,287 is incorrect due to a clerical error of not withholding a 7.5% CSB administration cost. Therefore, this Board Order requests to reduce the total contract amount from \$385,287 to \$356,336.64 to include the 7.5% administrative cost.

The Community Services Bureau (CSB) administers a 7.5% administration cost per CDE rate based on Richmond Elementary School Program Model of part time, part year. Therefore, the rates that were used to calculate the payment limit of \$356,336.64 were increased to a rate of \$30.18 for the period July 1, 2021 through December 31, 2021 and a rate of \$42.57 for the period January 1, 2022 through June 30, 2022, which included the 7.5% administrative cost.

## CONSEQUENCE OF NEGATIVE ACTION:

If not approved, County will not be able to more widely distribute childcare availability through partnership with community based agencies.

## CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.