



**Contra
Costa
County**

To: Board of Supervisors
From: Ellen McDonnell, Public Defender
Date: June 21, 2022

Subject: Transition Deputy Public Defender III-Project and ASAIII- Project Positions and Incumbents into the Merit System

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25974 to transition one (1) Deputy Public Defender III - Project (25T1) position #17741 and one (1) Administrative Services Assistant III- Project (APT1) position #17617 and incumbents into the Merit system class, Deputy Public Defender III (25TB) at salary level JD5 2146 (\$12,079-14,682) and Administrative Services Assistant III (APTA) at salary level ZB5 1631 (\$6,812. - 8,280) in the Public Defender's Office.

FISCAL IMPACT:

This is a cost neutral adjustment with no increase to the net County cost or change in the budgeted positions.

BACKGROUND:

The Public Defender's Office is requesting the transition of Deputy Public Defender III - Project position #17741 and ASAIII - Project position #17617, and their incumbents into the merit system. The incumbents have met the provisions for transition from project to the merit system in accordance with Personnel Management Regulations (PMR) Section 1603.1

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/21/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 21, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Erica Ellis Zielinski
925-335-8093

By: June McHuen, Deputy

- Transfer of Project Positions.

BACKGROUND: (CONT'D)

These positions have reached the end of the initial project phase and were recommended for transition to the merit system by the County Administrator's Office in the FY 2021-22 Recommended Budget. The Deputy Public Defender III-Project employee is now on an eligible list. The ASAIII-Project employee was originally appointed to the project position from an eligible list on an open competitive basis.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, it will negatively effect the Public Defenders Office's ability to retain quality employees.

ATTACHMENTS

P300 No. 25974