

To: Contra Costa County Housing Authority Board of Commissioners
 From: Joseph Villarreal, Housing Authority
 Date: June 7, 2022



Contra
Costa
County

Subject: AWARD OF CONSTRUCTION CONTRACT FOR TREE TRIMMING AND REMOVAL AT MULTIPLE PUBLIC HOUSING DEVELOPMENTS (Master Agreement GS-21F-063BA)

RECOMMENDATIONS

(1) **APPROVE** plans, specifications, and design, including site plans, for the tree trimming and removal work at Los Nogales (Brentwood), Los Arboles (Oakley), Casa de Manana (Oakley) and Alhambra Terrace (Martinez) public housing developments (Contract: PO-26291).

(2) **AWARD** a contract for the above project to Mountain F. Enterprises, Inc. ("Mountain F"), the lowest bidder under the piggybacked Master Agreement described below, in the amount of \$397,000.00.

(3) **RATIFY** and **AUTHORIZE** payment for tree trimming and removal work performed on an emergency basis at the above public housing developments during the current drought and Covid-19 epidemic and **APPROVE** Change Order G-1 (\$14,752.74) and Change Order G-2 (\$83,871.65) to Mountain F's contract, for a revised contract limit of \$495,624.39.

(4) **ORDER** that, after Mountain F has signed the contract and change orders and returned them, together with the certificates of insurance and any other required documents, and the

Action of Board On: **06/07/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF COMMISSIONERS

AYE: John Gioia, District I
Supervisor

Candace Andersen,
District II Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District
IV Supervisor

Federal D. Glover,
District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 7, 2022

Joseph Villarreal, Executive Director

By: Antonia Welty, Deputy

Contact: 925-957-8028

cc:

Executive Director has reviewed and found them to be sufficient, the Executive Director, or designee, is authorized to sign the contract and change orders for this Board.

BACKGROUND

During the current drought and Covid-19 epidemic, public housing properties have experienced an increase in dying mature trees. Some trees have created hazards to property and residents, thus resulting in the need for a broad tree trimming and removal program.

Starting with tree surveys developed by an inspector in 2018, HACCC solicited a quote for the tree trimming and removal work from Mountain F. Enterprises, Inc. (Mountain F), piggybacking off of an existing Master Agreement (GSA Federal Supply Service Authorized Federal Supply Schedule Price List GS-21F-063BA). Mountain F provided a price of \$397,000 for the required work and also prepared specifications for the work. As allowed by HUD regulations, it is recommended that the Board award a contract to Mountain F, the low bidder under the above Master Agreement.

BACKGROUND (CONT'D)

Given emergency conditions during the current drought and Covid-19 epidemic, it was necessary for HACCC to have some tree trimming and removal work to be performed on an expedited basis by Mountain F. It is recommended that the Board ratify that emergency work, which is included in the above contract and the change orders described below, and authorize payment for it.

To cover certain additional tree trimming and removal work that was not included in Mountain F's original quote, two change orders have been prepared--Change Order G-1 (\$14,752.74) and Change Order G-2 (\$83,871.65). It is recommended that the Board also approve these two change orders, which would increase the contract limit by \$98,624.39 from \$397,000 to \$495,624.39.

All pricing under Mountain F's contract, including the two change orders, is identical to the piggybacked Master Agreement.

FISCAL IMPACT

The above project and contract are funded 100% by HUD.

CONSEQUENCE OF NEGATIVE ACTION

Should the Board not approve the contract and change orders as recommended, HACCC will not be able to pay Mountain F for tree trimming and removal work already performed on an emergency basis and will not be able to complete the above-described project work.