



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: June 21, 2022

Subject: Permit to Enter & Release of Liability Agreement with the City of Richmond for the Richmond Memorial Auditorium and Convention Center

### **RECOMMENDATION(S):**

1. APPROVE and AUTHORIZE the Health Services Director, or designee, to execute an amendment, subject to approval by the County Administrator and approval as to form by the County Counsel, to an agreement with the City of Richmond to extend the use of the Richmond Memorial Auditorium and Convention Center, 403 Civic Center Plaza, Richmond, as a COVID-19 vaccine administration and testing site at no cost to the County, through July 31, 2022.
2. APPROVE and AUTHORIZE the Health Services Director, or designee, to execute subsequent amendments to the agreement, subject to approval by the County Administrator and approval as to form by the County Counsel, extending the agreement term in 30-day increments, through September 30, 2022.

### **FISCAL IMPACT:**

There is no fiscal impact for this action.

### **BACKGROUND:**

On January 14, 2021, Contra Costa County and the City of Richmond entered into a Permit

☒ APPROVE
 ☐ OTHER  
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/21/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

#### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 21, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Eric Angstadt (925)  
335-1009

cc:

to Enter and Release of Liability Agreement (PTE) to use the Richmond Memorial Auditorium and Convention Center, located at 403 Civic Center Plaza, Richmond, California as a COVID-19 vaccination site through August 31, 2021.

On April 1, 2021, the PTE was amended to extend the term through December 2, 2021 and to permit the County to provide COVID-19 testing at the site.

On January 6, 2022, the PTE was amended a second time to extend the term through June 30, 2022.

Approval of this amendment will allow the County to use the Richmond Memorial Auditorium and Convention center, as a location for COVID-19 vaccination administration and testing site, update the hours of operation, and allow for the County's shared use of the kitchen. The term of the agreement shall commence on the Effective Date and shall end on September 30, 2022. This PTE will support ongoing COVID-19 efforts to provide accessible testing and vaccinations for community members in West County. Amendments may be executed only after review and approval by the County Administrator's Office and approval as to form by the County Counsel.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved the County will not be able to use the site for COVID-19 vaccination administration and testing.