



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: June 7, 2022

Subject: Cancel one vacant Health Services Administrator B-Proj position; Add one Health Services Administrator–Level B position in the Health Services Dept

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25959 to cancel one (1) vacant Health Services Administrator – Level B-Project (VAN2) position #18220 at salary plan and grade ZB2- 1323 (\$5,174- \$8,477) from the Public Health division (Dept 0450, Org 5822); Add one (1) Health Services Administrator – Level B (VANG) position at salary plan and grade ZB2- 1323 (\$5,174- \$8,477) to the Health, Housing, & Homeless Services division (Dept 0463, Org 5502) in the Health Services department. (Represented)

FISCAL IMPACT:

Upon approval, this action will result in annual cost savings to Public Health budget unit of approximately \$172,592, with \$39,450 in pension cost included, and will also result in an annual cost increase to the Health, Housing & Homeless Division (H3) budget unit of approximately \$172,592, with \$39,450 in pension cost. The increased cost to H3 will be fully funded by State of California programs via interdepartmental agreements specifically funded by CalWORKs Housing Support Program, Adult Protective Services Home Safe Program, Housing, and Disability Advocacy Program and Community Corrections Performance Incentives Fund.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/07/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 7, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: 925-957-5267

cc: Jenny Nguyen, Juliana Mondragon, Jo-Anne Linares, Kathi Caudel, Cheri Shipley

BACKGROUND:

The Health, Housing, and Homeless Services division has been successful in its efforts to bring more than \$30 million in funding, available through the US Department of Housing and Urban Development and the State of California to address homelessness in Contra Costa County over the past two years. Recently, Governor Newsom approved \$12B billion in funding to address homelessness throughout the State, and the California Advancing and Innovating Medi-Cal (CalAIM) initiative also brings new funding and administrative requirements. The division must build its administrative capacity to meet community planning, contracting, compliance, reporting, and performance outcome requirements of current and future allocation of funds. The position will be responsible for the contracting, compliance and reporting requirements, and will support the administration with program

BACKGROUND: (CONT'D)

evaluation.

The Public Health Division has determined that the Health Services Administrator - Level B - Project position, initially established to support COVID-19 response efforts, has never been filled and the Public Health Division has determined the position no longer meets its operational needs.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health, Housing and Homeless Services Division will not have adequate staffing to implement and manage administrative requirements of program funding, which may negatively impact its ability to receive future grants, fulfill its contractual obligations, and reporting requirements of any federal and state funds.

ATTACHMENTS

P300 No. 25959 HSD