



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: June 7, 2022

Subject: Reassign one (1) vacant Family Nurse Practitioner and one (1) vacant Registered Health Information Technologist in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25957 to reassign one (1) vacant part-time (32/40) Family Nurse Practitioner (VWSB) position #13659 at salary plan and grade L35-1873 (\$11,947-\$14,921) from Public Health (Dept 0450, Org 6418) to Behavioral Health (Dept 0467, Org 5991), and reassign one (1) vacant full-time (40/40) Registered Health Information Technologist (VITA) position #7265 at salary plan and grade K65-1337 (\$5,091-\$6,188) from the Martinez Detention Facility (Dept 0301, Org 5700) to Behavioral Health (Dept 0467, Org 5999) in the Health Services department. (Represented)

FISCAL IMPACT:

Upon approval of the Family Nurse Practitioner position reassignment, the annual cost of approximately \$235,718, with \$55,547 in pension costs included, that will shift from Public Health (Dept 0450, Org 6418) to Behavioral Health (Dept 0467, Org 5991) and will be fully funded by Mental Health Realignment revenues. Additionally, the annual cost of the Registered Health Information Technologist position reassignment will result in an annual cost shift of approximately \$130,829, with \$28,801 in pension costs included, from the Martinez Detention Facility (Dept 0301, Org 5700) to Behavioral Health (Department 0467, Org 5999), and will also be fully funded by Mental Health Realignment revenues.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/07/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 7, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stacey Tupper, (925)
957-5120

BACKGROUND:

The Central County Adult Mental Health Clinic in the Behavioral Health Division has lost essential staff over the last few months, in addition to having multiple staff on a leaves of absence. While the current staff is spread thin and the department continues their ongoing efforts to recruit qualified Psychiatrists, clinic administration would like to bring on an additional Nurse Practitioner staff to support timely access to medications. The addition of this position will allow the clinic to better meet the needs of the community.

In addition, the Behavioral Health Administration unit is in need of a Registered Health Information Technologist. Due to the added complexity of handling medical records, the department would like to add this position to provide oversight and guidance to the current

BACKGROUND: (CONT'D)

Medical Records Technicians. The Registered Health Information Technologist will provide training and support in the management of complex electronic health records systems. This position will also respond to requests for sensitive information while adhering to the confidentiality of substance use disorder patient records.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Behavioral Health Division will continue to struggle to provide timely access to psychiatric services and maintain the standards of managing complex electronic health records systems.

ATTACHMENTS

P300 No. 25957 HSD