



**Contra
Costa
County**

To: Board of Supervisors
From: INTERNAL OPERATIONS COMMITTEE
Date: May 17, 2022

Subject: RECOMMENDATION FOR APPOINTMENT TO THE COUNTY PLANNING COMMISSION

RECOMMENDATION(S):

REAPPOINT Bhupen Amin to the At Large #1 seat on the County Planning Commission to a new four-year term beginning July 1, 2022 and ending June 30, 2026.

FISCAL IMPACT:

Planning Commissioners receive a County-paid stipend of \$50 per meeting, not to exceed \$300 a month, plus mileage reimbursement.

BACKGROUND:

On December 12, 2000, the Board of Supervisors approved a policy on the process for recruiting applicants for selected advisory bodies of the Board. This policy requires an open recruitment for all vacancies to At Large seats appointed by the Board. The Board also directed that the IOC personally conduct interviews of applicants for At Large seats on several boards, committees, and commissions including the Contra Costa County Planning Commission.

The term of office of the At Large #1 seat on the Planning Commission will expire on June 30, 2022 and the subsequent term will run from July 1, 2022 - June 30, 2026. The Planning

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY
ADMINISTRATOR

☒ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **05/17/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 17, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Julie DiMaggio Enea
925.655.2056

By: Stacey M. Boyd, Deputy

Commission's powers and duties include:

- Exercise all powers and duties prescribed by law (statute, ordinance or board order), including consideration of matters referred to it by the zoning administrator except those powers and duties specifically reserved or delegated to other divisions of the planning agency;
- Initiate preparation of general plans, specific plans, regulations, programs and legislation to implement the planning power of the county;
- Be generally responsible for advising the legislative body of matters relating to planning, which, in the opinion of the commission, should be studied;
- Be the advisory agency as designated in Title 9 of this code for the purpose of passing on subdivisions;
- Hear and decide all applications or requests for proposed entitlements estimated to generate one hundred or more peak hour trips unless otherwise provided by this code or board order; and
- Hear and make recommendations regarding proposed development agreements when it is hearing the related project applications being processed concurrently with the development agreements.

BACKGROUND: (CONT'D)

At the direction of the Internal Operations Committee, staff initiated a four-week recruitment by issuing a press release (attached) on March 28th advertising the vacancy, with an application deadline of April 22. Two individuals, Bhupen Amin of Walnut Creek and Bolston Jones of Concord, applied (see attached applications) and were interviewed by the Internal Operations Committee at its regular meeting on May 9, 2022. The IOC unanimously recommends the reappointment of Bhupen Amin to a new four-year term ending on June 30, 2026.

ATTACHMENTS

Application_Amin Bhupen_Planning Commission

Application_Bolston Jones_Planning Commission

Media Release_County Planning Commission_3-28-22