



**Contra
Costa
County**

To: Board of Supervisors
From: Marla Stuart, Employment and Human Services Director
Date: May 24, 2022

Subject: 2022 Head Start Cost-of-Living Adjustment and Quality Improvement Funds

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to apply for and accept the 2.28% Cost-of-Living Adjustment (COLA) in the amount of \$401,808 and Quality Improvement (QI) increase in the amount of \$70,311 from the U.S. Department of Health and Human Services, Administration for Children and Families (ACF), for a total amount not to exceed \$472,119 for the Head Start Program, to offset operating costs and improve program quality, for the term January 1, 2022 through December 31, 2022.

FISCAL IMPACT:

\$472,119 is federally funded by Administration for Children and Families (ACF). The County, as grantee, is required to generate a non-federal share of \$118,029, computed at 25% of supplemental amount for the Head Start Program. (CFDA #93.600) This match is achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners.

BACKGROUND:

Contra Costa County submits an application annually to U.S. Health and Human Services

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/24/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 24, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: V. Kaplan, (925)
608-5052

cc:

Department, ACF as the Head Start grantee. The Department of Health and Human Services

BACKGROUND: (CONT'D)

Consolidated Appropriations Act of 2022 contains a funding increase for Head Start.

The increase provides a Cost-of-Living Adjustment (COLA) of 2.28 percent and quality improvement (QI) funding. Head Start services are operated by the Employment and Human Services Department (EHSD), Community Services Bureau (CSB). The COLA of 2.28% will assist CSB in increasing staff salaries and fringe benefits and offsetting higher operating costs. CSB intends to use the funding to cover negotiated increases to salary and benefits.

CSB will allocate quality improvement funding proportionate to federal funded enrollment in order to make ongoing investments to address local needs and increase quality of the Head Start program, including recruitment and retention of quality Head Start staff.

The Head Start Policy Council has reviewed the application and is anticipated to approve it at their next meeting on May 18, 2022. This board order is to obtain Board of Supervisors' approval for the grant submission.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, funding to assist with Head Start operating costs will be forfeited.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment and Human Services Department's Head Start program supports three (3) of Contra Costa County's community outcomes - Outcome 1: "Children Ready for and Succeeding in School," Outcome 3: "Families that are Economically Self-sufficient," and, Outcome 4: "Families that are Safe, Stable, and Nurturing." These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

OHS COLA & Quality Improvement Funding Guidance