



**Contra
Costa
County**

To: Board of Supervisors
From: Deborah R. Cooper, Clerk-Recorder
Date: June 7, 2022

Subject: Add One (1) Information Systems Technician I (LTWB) Position and Cancel One (1) Information Systems Specialist I (LTWA) Vacant Position

RECOMMENDATION(S):

ADOPT the Position Adjustment Resolution No. 25939 to add (1) Information Systems Technician I (LTWB) (represented) position at salary plan and grade TB5 1408 (\$5,462 - \$6,639), and cancel one (1) Information Systems Specialist I (LTWA) (represented) vacant position #14984 at salary plan and grade TB5 1244 (\$4,643 - \$5,644) in the Clerk-Recorder-Elections Department.

FISCAL IMPACT:

There will be a \$2,620 cost in this fiscal year, along with an annual cost increase of approximately \$15,720, both of which will be covered by the department's operating budget.

BACKGROUND:

The Clerk-Recorder-Elections Department recently consolidated all departmental information technology positions into a single team under the central Administration Division to streamline processes and would like to create uniformity among department information technology job classifications. There are currently four (4) non-managerial IT positions, three of which are Information Systems Technicians and one is an Information Systems Specialist. All four of these positions complete the same type of work so they

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/07/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 7, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Tyler Stull
925-335-7997

cc: Sylvia Wong-Tam

should be classified the same for equity purposes.

CONSEQUENCE OF NEGATIVE ACTION:

If unapproved, the department will be unequally compensating staff for the same duties performed and responsibilities held.

ATTACHMENTS

P300 25939 Add Cancel