



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: May 10, 2022  
Subject: Purchase Order with EAN Services, LLC.

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director, a blanket purchase order with EAN Services, LLC, in an amount not to exceed \$1,000,000, for car and light truck rentals, for the period May 10, 2022 through April 30, 2025, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Public Works Fleet Internal Service Fund budget and user departments.

**BACKGROUND:**

Public Works Fleet Services is responsible for countywide vehicle rentals. There are various reasons for requiring vehicle rentals. Departments request rental vehicles to temporarily replace vehicles with serious problems or damage, as well as to meet various department business needs.

In 2020 and 2021, COVID-19 social distancing safety protocols significantly increased the need for temporary (i.e., rental) vehicles. Although the demand for car rentals has decreased

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/10/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 10, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Joe Yee,  
925-313-2104

cc:

this year, the demand has not decreased

BACKGROUND: (CONT'D)

to pre-pandemic levels. This purchase order is utilized by several departments and is needed to ensure the County has access to the contractor's services through the term of the purchase order.

This purchase order will be for \$1,000,000 for three years and will be used as needed, with no minimum amount that must be used.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, renting cars and light trucks through EAN Services, LLC will be discontinued.