



**Contra  
Costa  
County**

To: Board of Supervisors  
From: John Kopchik, Director, Conservation & Development Department  
Date: May 10, 2022

Subject: Contract extension with Crowe, LLP for services related to solid waste and recycling collection franchises and rate setting.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Conservation and Development Director, or designee, to execute a contract amendment with Crowe, LLP, to extend the term from June 30, 2022 through June 30, 2024, with no change to the payment limit of \$195,000, to continue providing technical assistance services for the County's solid waste and recycling collection franchises.

**FISCAL IMPACT:**

There is no impact to the County General Fund and no change in payment limit. The cost for these retainer contract services will continue being paid for with solid waste and recycling franchise fee revenue.

**BACKGROUND:**

The County has entered into prior retainer contracts with Crowe, LLP (previously Crowe Horwath and NewPoint Group) in order to facilitate timely engagement of solid waste collection rate setting services as needed. For over 20 years, the Department of Conservation and Development (DCD) has worked with the same Project Manager who has gained comprehensive County franchise specific knowledge and experience as a result of

☒ APPROVE

☐ OTHER

☐ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **05/10/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 10, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: David Brockbank,  
(925) 655-2911

By: Laura Cassell, Deputy

cc:

the rate setting assistance provided. The Project Manager's background and in-depth understanding of the County franchises offer substantial value that benefits both the County and County rate payers.

## BACKGROUND: (CONT'D)

This retainer contract with Crowe will continue to provide DCD staff with financial, technical and professional consulting services needed to conduct analysis and studies related to the County's solid waste collection franchise agreements. Under this contract, Crowe will remain on retainer to provide specialized consulting services on an as-needed basis at the direction of the DCD. The services being provided include, but are not necessarily limited to, rate reviews/studies, efficiency reviews, feasibility studies and service/rate related negotiations.

## CONSEQUENCE OF NEGATIVE ACTION:

The Department would not have access to the Crowe, LLP Project Manager's technical expertise needed to thoroughly review and analyze the solid waste collection rate applications and supporting financial documentation in order to determine the appropriate rate changes to be recommended to the Board. Additionally, the County would not have access to the assistance needed to conduct technical studies related to collection services and operations (e.g. efficiency) if needed, as provided for in the County's solid waste collection franchise agreements.