



**Contra
Costa
County**

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: April 26, 2022

Subject: Approve a contract with Monument Row, Inc., for On-Call Right of Way Services, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Monument Row, Inc., in an amount not to exceed \$350,000, for on-call project management and right of way services for the period April 12, 2022, through April 11, 2024, Countywide.

FISCAL IMPACT:

100% Department User Fees. Funds for these services will be charged to project accounts.

BACKGROUND:

With the number of projects anticipated in the coming years, the Public Works Real Estate Division is in need of supplemental project management and right of way services in connection with those projects. Monument Row, Inc., is qualified to perform those services when needed and requested by the County.

Under a standard services contract with the County, Monument Row, Inc., will perform project management and right of way services when and to the extent requested by the County. The County will pay Monument Row, Inc., hourly, at rates that range from \$70 to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/26/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 26, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Jessica Dillingham,
925. 957-2453

By: Laura Cassell, Deputy

\$250.00 depending on the service, for all services performed under the Contract.

Considering the County's need for these specialized services, and the contractor's particular qualifications to provide these services, it is recommended that the Board of Supervisors approve this contract.

CONSEQUENCE OF NEGATIVE ACTION:

Without Board approval, these services would not be provided by this contractor, which could result in projects being delayed.