



**Contra
Costa
County**

To: Board of Supervisors
From: Robert Campbell, Auditor-Controller
Date: April 26, 2022

Subject: Ratify the Execution of a Consulting Agreement with Lance, Soll & Lunghard, LLP

RECOMMENDATION(S):

RATIFY the execution of a consulting services agreement, dated April 14, 2021, with Lance, Soll, & Lunghard LLP by the County Auditor-Controller, or designee, including modified indemnification, for technical assistance with the automation of the Contra Costa County Annual Comprehensive Financial Report (ACFR) in an amount not to exceed \$81,475.

FISCAL IMPACT:

100% General Fund

BACKGROUND:

On April 14, 2021, the Auditor-Controller engaged the services of Lance Soll & Lunghard LLP to provide customized CaseWare ACFR Template implementation, training and support for the implementation and publication of the 2021 ACFR. The customization includes automated formatting of the document, coding and assistance with the standard content.

The consulting services agreement contains a provision whereby the County agrees to hold

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **04/26/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 26, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Robert Campbell
925-608-9300

cc:

harmless and indemnify Lance, Soll, & Lunghard LLP for any claims relating to misrepresentation, concealment or withholding of information by County management. The agreement contains additional provisions whereby the liability of Lance, Soll, & Lunghard LLP for any claims or costs is limited and any claim relating to services rendered under the agreement must be brought within one year.

BACKGROUND: (CONT'D)

CONSEQUENCE OF NEGATIVE ACTION:

The agreement will not be approved by the Board of Supervisors in accordance with County policy.