



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Marla Stuart, Employment and Human Services Director  
Date: April 12, 2022  
Subject: 2022 Head Start Delegate Agency Contract

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**RECOMMENDATION(S):**

AWARD a contract resulting from the Community Services Bureau Request for Proposal 1184 to Young Men's Christian Association of the East Bay (DBA YMCA of the East Bay), and AUTHORIZE the Employment and Human Services Director, or designee, to negotiate a contract with the YMCA in an amount not to exceed \$1,160,876 to serve as the delegate agency and operate a Head Start program in the eastern portion of Contra Costa County, for the period July 1, 2022 through December 31, 2022.

**FISCAL IMPACT:**

\$1,160,876 is 100% federally funded by the U.S. Department of Health and Human Services, Administration for Children and Families (ACF). There is no County match requirement.

**BACKGROUND:**

On January 21, 2022, the Contra Costa County Employment and Human Services Department (EHSD), Community Services Bureau (CSB), announced the issuance of Request for Proposals (RFP) 1184, making available up to \$1,160,876 for qualified organizations to deliver Head Start (HS) services as a delegate agency serving 257 eligible

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/12/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elaine Burres  
608-4960

cc:

children and their families in east Contra

## BACKGROUND: (CONT'D)

Costa County for the period of July 1, 2022 through December 31, 2022. Additionally, up to \$2,425,499 in State Childcare Partnership, California Department of Education (CDE) and California Department of Social Services (CDSS) funds is available through an initial six-month partnership to provide infant, toddler, and preschool child development services to 341 eligible children.

The proposal submitted by the YMCA of the East Bay to serve as the delegate agency and to operate a Head Start program in the Eastern portion of Contra Costa County was reviewed by six experts in the field. The consensus was that the proposal was comprehensive and concordant with the needs of the population in that geographical area of Contra Costa County.

During a special meeting on April 6, 2022, the Head Start Policy Council recommended approving the award of the delegate agency contract to YMCA of the East Bay.

## CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will not be able to begin negotiations with YMCA to finalize a contract and there may be a lapse in Head Start childcare in the eastern part of Contra Costa County.

## CHILDREN'S IMPACT STATEMENT:

The Employment and Human Services Department Community Services Bureau supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

## ATTACHMENTS

Request for Contract Unit Services