



Contra  
Costa  
County

To: Board of Supervisors  
From: Director of Airports  
Date: April 26, 2022

Subject: AMENDMENT TO CONSULTING SERVICES AGREEMENT WITH THE KPA GROUP

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Airports, or designee, to execute an amendment to the Consulting Services Agreement between the County and the KPA Group dated March 12, 2019, for the Buchanan Field terminal project, to increase the payment limit by \$10,200, from \$1,054,209 to a new limit of \$1,064,409.

**FISCAL IMPACT:**

The increase in the contract amount will be paid by the Airport Enterprise Fund.

**BACKGROUND:**

During the construction of the Buchanan Field Airport Rescue Fire Fighting (ARFF) Terminal Building, the KPA Group is performing architectural and construction administration support services. Those services include preparing architect's supplemental instructions and providing quality control. To provide the required quality control, the KPA Group must perform additional geotechnical services. The cost of these additional services necessitates an increase in the contract limit by \$10,200, from \$1,054,209 to a new limit of \$1,064,409. No other changes are being made to the original contract.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/26/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 26, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee,  
925-681-4200

cc:

**CONSEQUENCE OF NEGATIVE ACTION:**

If the increase in the payment limit is not approved, the KPA Group will not be able to perform the necessary additional geotechnical services.