



Contra  
Costa  
County

To: Board of Supervisors  
From: Marla Stuart, Employment and Human Services Director  
Date: May 10, 2022

Subject: Expanded Contra Costa Works (CCWORKS) Subsidized Employment Program

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to continue the process of reimbursement to those employers participating in the Expanded Contra Costa Works (CCWORKS) Subsidized Employment Program whereby the Employment and Human Services Department (EHSD) will enter into worksite contractual/financial agreements with employers to allow for reimbursement of at least \$15 per hour but not to exceed \$20 per hour for those CalWORKs clients placed with employers during the period July 1, 2022 through June 30, 2023.

**FISCAL IMPACT:**

Funded with \$960,666 Expanded Subsidized Employment Allocation for the Expanded Employment Program wages for CalWORKs participants. (81% Federal, 19% State) (CFDA #93.558)

**BACKGROUND:**

Based upon the success of the subsidized employment programs operated in response to [Senate Bill 72](#) which extended the State reimbursement to counties for subsidized

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **05/10/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 10, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Stan Hakes (510)  
608- 4845

cc:

employment programs as authorized by Assembly Bill (AB) 98 (now

## BACKGROUND: (CONT'D)

AB 74), the Employment and Human Services Department developed and implemented the subsidized employment program known as Contra Costa Works (CCWORKS).

Following the guidelines and funding options of AB 98 and building upon the success of previous Subsidized Employment and Training (SET) programs operated under the American Recovery and Reimbursement Act (ARRA), the CCWORKS program has been designed very similarly to other programs operated in the Bay Area. CalWORKs participants will be screened into the program and placed with local employers (for-profit, non-profit, and public agencies) who will, under contractual/financial worksite agreements, have the responsibility for the payroll, associated taxes, and workers compensation for each Expanded CCWORKS program participant approved and placed within their organization.

The employers will hire the eligible CalWORKs Expanded CCWORKS participants and will train the participants the appropriate skills for the position in which they are placed, and Expanded CCWORKS participants will receive a wage comparable to those workers performing the same or like duties at the worksite.

The worksite agreement will be signed with the employer for each participant that is placed with the employer. Under the Expanded CCWORKS program, EHSD will reimburse \$15 per hour and not to exceed \$20 per hour (due to the anticipated increase in minimum wage) for a minimum of 20 hours per week to a maximum of 40 hours per week. No overtime will be subsidized. The individual contracts with each employer will state the reimbursement process and those reimbursements will be paid on the contractual timeline of six (6) months.

Monthly reimbursement invoices will be submitted by participating employers for each client employed through the Expanded CCWORKS program. The invoices will be reviewed by EHSD CCWORKS staff and submitted to the EHSD Fiscal Unit for payment.

## CONSEQUENCE OF NEGATIVE ACTION:

Without approval, the Expanded CCWORKS program participants will have fewer employment opportunities and state and federal funds intended for this purpose will be underspent.