



Contra
Costa
County

To: Board of Supervisors

From: Kathy Marsh, Interim Employment and Human Services Director

Date: April 12, 2022

Subject: Contract with Delta Personnel Services, Inc. dba Guardian Security Agency, Inc. for Security Guard Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Delta Personnel Services, Inc. dba Guardian Security Agency in an amount not to exceed \$600,000 to provide security guard services for the period July 1, 2022 through June 30, 2023.

FISCAL IMPACT:

This contract will increase department expenditures by \$600,000:

\$375,000 is assigned to Employment and Human Services Department (EHSD) as Administrative Overhead (60% Federal, 34% State, and 6% County);

\$225,000 is assigned to EHSD Community Services Bureau (50% Federal and 50% State).

BACKGROUND:

County Public Service Officers (PSOs) provide security services at several Employment and Human Services Department (EHSD) locations.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/12/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Noppol Keeratiyakul
(925) 608-4961

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

EHSD, through a contract with Delta Personnel Services, Inc. dba Guardian Security Agency (Guardian), provides security personnel services at EHSD locations including when PSOs are unavailable due to vacation schedules, illness, and alternative work schedules, or for night and social occasion events. Guardian provides contingency security services to EHSD locations.

Upon request from EHSD, Guardian will provide security services to perform temporary and unanticipated security to safeguard equipment and property, prepare reports, conduct visual checks of areas in and around EHSD suites, and monitor and respond at the request of staff regarding unauthorized visitors to insure the safety of visitors and employees at EHSD locations.

CONSEQUENCE OF NEGATIVE ACTION:

County building sites, property, and staff would not have security and safety mechanisms in place.