



**Contra
Costa
County**

To: Board of Supervisors
From: Director of Airports
Date: April 12, 2022

Subject: APPROVE AND AUTHORIZE WRITE OFF OF UNCOLLECTABLE ACCOUNTS RECEIVABLE
BALANCES

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Airports, or designee, to write off certain accounts receivable balances which are not collectible due to one or more of the following reasons: debtors are deceased; the statute of limitations for pursuing recovery of the debt has expired; the cost of recovery is excessive; and/or the debtor no longer resides in the state

FISCAL IMPACT:

There will be no impact to the General Fund. The value of the accounts to be discharges totals \$43,280 which impacts the Airport Enterprise Fund.

BACKGROUND:

Airport staff has received confirmation that these accounts in the system are not recoverable due to one or more of the following reasons: debtors are deceased; the statute of limitations for pursuing recovery of bad debt has expired; the cost of recovery is excessive; and/or the debtor no longer resides in the state. Based on these facts, Airport staff recommends writing off these uncollectable accounts.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/12/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Beth Lee,
925-681-4200

cc:

The Airport Enterprise Fund will not reflect an accurate recoverable account balance; the fund will continue to be overstated by \$43,280 and a negative action will cause a less manageable case count for staff.