



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Marsh, Interim Employment and Human Services Director

Date: April 12, 2022

Subject: Authorize Purchasing Agent to Issue Purchase Order with OmniPro LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Employment and Human Services Department, Information Technology Unit, a Purchase Order with OmniPro LLC, in an amount not to exceed \$582,000, to procure approximately 500 personal computers for the period April 28, 2022 through April 27, 2023.

FISCAL IMPACT:

Administrative Overhead: \$582,000 (6% County; 34% State; 60% Federal)

BACKGROUND:

The Employment and Human Services Department's Information Technology Unit (IT) is replacing user personal computers (PCs) to support Windows 10 10 64 bit (20H2). With more employees projected to be hired in the coming months, and the upgrading of PCs in our public use labs, we are requesting this purchase order to support the new hires and to upgrade a portion of our Public Use PCs to Windows 10 64 bit (20H2). Additional licensing for Microsoft Office is not needed as it has been purchased through the EHSD O365 Enterprise agreement. The purchase of the computers is intended to be system replacement, replacing the outdated systems.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/12/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Noppol Keeratiyakul
(925) 608-4961

By: June McHuen, Deputy

cc:

BACKGROUND: (CONT'D)

In accordance with Administrative Bulletin No. 611.1, County Departments are required to get Board approval for single-item purchases greater than \$200,000.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be unable to go forward with technology upgrade.