



**Contra
Costa
County**

To: Board of Supervisors
From: Beth Ward, Animal Services Director
Date: April 12, 2022

Subject: Purchase Order with Covetrus North America

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Animal Services Director, a purchase order with Covetrus North America in an amount not to exceed \$270,000 for veterinary pharmaceutical supplies and chemicals for the period April 1, 2022 through June 30, 2023.

FISCAL IMPACT:

Costs are expected to be \$200,000 per fiscal year. However, Animal Services is building some contingency, and requesting a higher amount in the event of unanticipated costs. These expenses will be funded by User Fees, City Revenues and the County General Fund.

BACKGROUND:

The department's in-house veterinary medical program requires access to a large variety of pharmaceutical and chemical supplies for the thousands of animals it cares for each year. The Purchasing Department conducted a formal Request for Proposal (RFP) for these supplies, and awarded Covetrus North America the purchase order for FY 19/20 through FY 21/22. Covetrus provides a comprehensive suite of veterinary medical products at an affordable price.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/12/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2022

, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Arturo Castillo
925-608-8470

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this action would impact the department's capacity to provide mandated veterinary medical care for sick and injured animals in the County's shelter in Martinez.