



Contra
Costa
County

To: Board of Supervisors
From: Deborah R. Cooper, Clerk-Recorder
Date: April 12, 2022

Subject: Agreement for Training Site in the IBEW meeting room for May 16 and 17, 2022

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Clerk-Recorder, or designee, to execute a facility use agreement with Skillcraft, Inc., to rent the IBEW meeting room located at 1875 Arnold Dr, Martinez, for pollworker training on May 16 and May 17, 2022.

FISCAL IMPACT:

\$250.00 for janitorial clean-up and set-up and take-down of tables and chairs.

BACKGROUND:

The Elections Division of the Clerk-Recorder's Office will provide in-person pollworker training throughout the county for the June 7, 2022 Gubernatorial Primary Election. Sites that will be utilized include the IBEW meeting room, located at 1875 Arnold Dr, Martinez . The Application for this site contains a liability waiver and hold harmless agreement, whereby the County agrees to indemnify and hold harmless Skillcraft, Incorporated for use of this site as a pollworker training location. For pollworker training, the agreement provides the County with use of the IBEW meeting room on May 16 and 17, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/12/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 12, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Helen Nolan,
925-335-7808

cc:

Should the Board not approve and authorize execution of the contract, the Elections Office will not be able to use this site as a training location.