



**Contra  
Costa  
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: March 29, 2022

Subject: Declare Seat 2 Vacant on the Historical Landmarks Advisory Committee (HLAC)

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**RECOMMENDATION(S):**

ACCEPT the resignation of Ms. Melinda McCrary, DECLARE a vacancy for Seat 2 on the Historical Landmarks Advisory Committee, and DIRECT the Clerk of the Board to post the vacancy.

**FISCAL IMPACT:**

None.

**BACKGROUND:**

Correspondence was received from Ms. Melinda McCrary expressing her inability to further serve on the committee.

**Seats and Qualifications:**

The Historical Landmarks Advisory Committee is comprised of five (5) seats, including the following:

- Four (4) Members, nominated to the Community Development Director by The Contra Costa County Historical Society
- One (1) Contra Costa County Community Development Director or Designee

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **03/29/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 29, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Dominique Vogelpohl,  
HLAC staff (925) 655-2880

By: Stacey M. Boyd, Deputy

cc:

The Historical Landmarks Advisory Committee advises the Board of Supervisors on matters of historical significance and proposes points of historical interest in the County for registration by the State and other

BACKGROUND: (CONT'D)

agencies.

CONSEQUENCE OF NEGATIVE ACTION:

The seat must first be declared vacant before it may be filled.