



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: March 29, 2022  
Subject: Contract #77-151-3 with KP LLC

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Health Services Director, or designee, to execute on behalf of the County Contract #77-151-3 with KP LLC, a limited liability company, in an amount not to exceed \$400,000 to provide professional design, technical assistance, printing, publication and distribution of Contra Costa Health Plan (CCHP) membership materials, for the period from March 1, 2022 through February 28, 2023.

**FISCAL IMPACT:**

This contract will result in annual contractual service expenditures of up to \$400,000 and will be funded 100% by CCHP Enterprise Fund II.

**BACKGROUND:**

CCHP has an obligation to provide certain identification cards and directories for its members under the terms of their Individual and Group Health Plan membership contracts with the County.

On March 10, 2020, the Board of Supervisors approved Contract #77-151-1 in the amount of \$4,000,000 with KP LLC, for the provision of professional design, technical assistance,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **03/29/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 29, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Sharron Mackey,  
925-313-6104

printing, publication and distribution of CCHP membership materials for the period March 1, 2020 through February 28, 2022.

## BACKGROUND: (CONT'D)

On December 8, 2020, the Board of Supervisors approved Contact Amendment Agreement #77-151-2 with KP LLC, for the provision of the CCHP Member Identification cards, marketing brochures and information packets with no change in the payment limit of \$4,000,000 or term through February 28, 2022.

Approval of Contract #77-151-3 will allow the contractor to continue to provide specialized printing, publication, distribution, and technical services, including producing member identification cards, marketing brochures, and information packets, through February 28, 2023.

## CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, certain identification cards and directories for CCHP members under the terms of their Individual and Group Health Plan membership contracts with the County will not be provided.