



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 26, 2022

Subject: Contract with Otis Elevator Company, a California Corporation, Countywide.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Otis Elevator Company, in an amount not to exceed \$1,000,000 to provide on-call elevator maintenance and repair services at various County buildings, for the period June 1, 2022 through May 31, 2025, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for maintenance and emergency repairs to all County elevators. Elevator maintenance and repairs are performed by outside Contractors. The existing contracts for elevator services are set to expire May 31, 2022. Otis Elevator Company performs maintenance, scheduled repairs, emergency repairs, component upgrades and as-needed modernization to elevators.

Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County Facilities. The Public Works Department recently conducted a formal

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **04/26/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 26, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Antonia Welty, Deputy

cc:

solicitation for elevator maintenance and repair services. Originally bid on Bidsync #2107-490, Otis Elevator Company, was one of two contractors awarded for this contract.

The Public Works Department is requesting authorization to execute a contract with Otis Elevator Company. The contract will have a limit of \$1,000,000 and a term of three (3) years with the option of two (2) one-year extensions and will pay for services according to the rates set forth in the contract. Otis Elevator Company will be able to request rate increases equal to the rate of increase

BACKGROUND: (CONT'D)

in the Consumer Price Index for the San Francisco - Oakland area as published by the Bureau of Labor Statistics, plus two percent, on each anniversary of the effective date of this contract. The contract will be used on an as-needed basis, with no minimum amount that must be spent. Facilities Services is requesting a contract with Otis Elevator Company, to be approved for a period covering three years.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, elevator services with Otis Elevator Company will be discontinued.