



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services Director  
Date: March 1, 2022

Subject: Community Member Seat for Council on Homelessness

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**RECOMMENDATION(S):**

APPOINT Keva Dean to the Community Member Representative Seat on the Council on Homelessness with a term ending January 1, 2024.

**FISCAL IMPACT:**

There is no fiscal impact for this action.

**BACKGROUND:**

The Contra Costa Continuum of Care is governed by the Contra Costa Council on Homelessness (hereinafter referred to as the Council). The Council is appointed by the Contra Costa County Board of Supervisors to assist and provide guidance in the development and implementation of long-range planning and policy formulation of homeless issues in Contra Costa County.

The Contra Costa Council on Homelessness is responsible for making data driven, equitable decisions related to federal, state, and local regulations and funding guiding the administration of homelessness crisis response in the County. The Council also provides a forum for communication and coordination of the County's Strategic Plan to End

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **03/01/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 1, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Jaime Jennet  
925-608-6716

cc:

Homelessness and to educate the community on federal, state, and local policy issues affecting people who are homeless or at-risk of homelessness in Contra Costa County.

### **Governance**

The Council on Homelessness is appointed by the Board of Supervisors and consists of 19 seats representing homeless or formerly homeless persons, community members, educational/vocational services, health care, housing providers, law enforcement, local government, the faith community, and homeless service providers including the Veterans Administration. All Council members reside in or are employed in Contra Costa County, demonstrate a professional interest in or personal commitment to addressing and alleviating the impact of homelessness, and be able to contribute unique expertise, opinions, and viewpoints on homeless issues. Candidates will serve two-year terms.

## BACKGROUND: (CONT'D)

### SUMMARY OF RECRUITMENT EFFORTS/NOMINEES FOR MEMERSHIP

The Council on Homelessness continues to make every effort to fill its vacant seats. These efforts include sending a targeted email solicitation via the Continuum of Care mailing list (2000+ contacts that include each Supervisor's office), announcing vacancies at public Council on Homelessness meetings and posting information about the vacancies and application materials on the Council on Homelessness website.

A nominating committee consisting of four (4) seated nonconflicted Council on Homelessness members reviewed applications and supplemental information including a supplemental application for all seats. The committee used a rubric to evaluate the applicants that included capacity to meet the functions and tasks of the Council on Homelessness as stated in the Council's bylaws and evaluating the diversity of current and potential Council members to ensure that a diverse population contributes to deliberations and decision-making—including consumers and community members—as well as gender, ethnic, cultural, and geographical representation.

Following a close review of the twenty (20) applications for this seat by a nominating committee, the Council on Homelessness recommends appointing:

#### 1. Community Member Representative

Keva Dean  
Community Member  
Antioch

Based on the above information and due to the absence of a December or January Family and Human Services Committee meetings, the department has received approval from the FHS Chair to recommend this appointment directly to the Board of Supervisors.

### CONSEQUENCE OF NEGATIVE ACTION:

Failure to appoint a member will reduce public participation on the Council on Homelessness and impact meeting quorum.