



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: February 1, 2022

Subject: Add One Director of Finance and Cancel One Director of Finance

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25883 to add one (1) Director of Finance – Exempt (ADB6) at salary plan and grade BD5 2566 (\$18,942 – \$26,655) and cancel one (1) Director of Finance – Exempt (ADB6) (position 13532) effective March 31, 2022.

FISCAL IMPACT:

The estimated annual County cost for the Finance Director – Exempt position overlapping by approximately six weeks is \$41,440, of which \$5,846 are pension costs. All costs are budgeted in the County Administrator's Office, General Fund.

BACKGROUND:

In late-September 2021, our current Finance Director informed the County Administrator that she would be retiring effective March 30, 2022. In an effort to allow knowledge transfer to take place, the County Administrator is requesting the temporary addition of another position of Director of Finance.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **02/01/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III
Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 1, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: 9256552044

cc:

CONSEQUENCE OF NEGATIVE ACTION:

The Director of Finance position will remain vacant, leaving a vulnerable management position in the County.

ATTACHMENTS

Position Adjustment Request