SLAI ON

Contra Costa County

To: Board of Supervisors

From: Brian M. Balbas, Public Works Director/Chief Engineer

Date: February 1, 2022

Subject: Add one permanent Supervising Capital Facilities Project Manager position in the Public Works Department.

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25882 to add one (1) permanent Supervising Capital Facilities Project Manager (NEHC) (represented) position at Salary Plan and Grade ZA5 2070 (\$10,521.09-\$12,788.45) in the Public Works Department – Capital Projects Division.

FISCAL IMPACT:

This action results in additional annual cost of \$199,662, including pension costs of approximately \$28,143, funded 100% to requesting departments (user fees).

BACKGROUND:

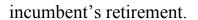
The Public Works Capital Projects Division currently has one Supervising Capital Facilities Project Manager responsible for the administration and oversight of Division staff and operations. The current Supervising Capital Facilities Project Manager incumbent will be retiring at the end of March 2022. Since this a critical position to maintain capital projects services delivery, it is vital to begin recruitment efforts and cross training prior to the

✓ APPROVE	OTHER
RECOMMENDATION OF CADMINISTRATOR	RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 02/01/2022 APPROVED AS RECOMMENDED OTHER	
Clerks Notes:	
VOTE OF SUPERVISORS	
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Supervisor Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown. ATTESTED: February 1, 2022 Monica Nino, County Administrator and Clerk of the Board of Supervisors
	By: June McHuen Deputy

cc: Sylvia Wong Tam, Adrienne Todd

925.313.2108

Contact: Adrienne Todd,



It is the Public Works Department's intention to cancel the current Supervising Capital Facilities Project Manager upon the incumbent's retirement.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Public Works Department will not have an adequately trained incumbent or staff to meet the work demands

ATTACHMENTS

P300