



Contra  
Costa  
County

To: Board of Supervisors  
From: Monica Nino, County Administrator  
Date: February 1, 2022

Subject: CONTRA COSTA COUNTY HISTORICAL SOCIETY CONTRACT

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the County Administrator, or designee, to enter into a contract with the Contra Costa County Historical Society in an amount not to exceed \$276,022 for continued support in the preservation and indexing of historical County records for the period July 1, 2022 through June 30, 2027.

**FISCAL IMPACT:**

Up to \$276,022 over a five-year contract period; 100% County General Fund, budgeted in fiscal year 2022/23. The contract allocates \$51,990 to the Historical Society in fiscal year 2022/23, increasing each year by the CPI-U for the San Francisco-Oakland-San Jose area, not to exceed 3%. The \$276,022 reflects the maximum amount the County would pay to the Historical Society if the maximum CPI cap of 3% is reached in each year.

**BACKGROUND:**

On September 11, 1979, the Board of Supervisors declared the Contra Costa County Historical Society as the "Official Historical Society" of the County. Since that time, the County and the Society have enjoyed a mutually beneficial relationship resulting in the establishment of a History Center in the City of Pleasant Hill in 1986. The Historical Center

APPROVE

OTHER

RECOMMENDATION OF CNTY  
ADMINISTRATOR

RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **02/01/2022**  APPROVED AS RECOMMENDED  OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 1, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Lara DeLaney, (925)  
655-2057

cc:

made

### BACKGROUND: (CONT'D)

the Society's unique archive of letters, photos, and other historically significant documents available to the Public. In 2000, the Society entered into a sub-lease agreement with the County for spaces located at 610 Main Street, Martinez. The County had previously entered into a 10-year lease agreement for spaces comprising 600-610-618 Main Street, resulting in surplus space that was made available to the Society. This allowed the Society to establish a presence in Martinez, the County seat. In 2010, the lease was amended, extending the term by two years. In April 2012, the Conservation and Development Department vacated spaces located at 618 Main Street leaving the Historical Society as the only tenant occupying spaces at 600-610-618 Main Street. In an effort to continue supporting the Society, and specifically the History Center, the County Administrator's Office initiated business continuity planning sessions with the Society's Executive Director and Board members resulting in a five-year contract for the period July 1, 2012 through June 30, 2017.

Subsequently, a second five-year contract for the period July 1, 2017 through June 30, 2022 was authorized by the Board of Supervisors in April 2017 for the continued preservation of historical documents. In consideration of the financial support, the County has benefited from professional archiving services made possible by the Society's Board of Directors, Executive Director, and volunteers. Today's action would authorize a new five-year contract with the Historical Society to ensure that the preservation of historical documents and memorabilia will continue.

### CONSEQUENCE OF NEGATIVE ACTION:

The Contra Costa County Historical Society would have difficulty maintaining a similar level of service to citizens within the County.

### CHILDREN'S IMPACT STATEMENT:

No impact.