



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: February 1, 2022

Subject: ADVERTISE for Bids for the 2022 Overhead Door Repair and Maintenance Services Contract(s)

RECOMMENDATION(S):

AUTHORIZE the Public Works Director, or designee, to advertise for bids for the 2022 Overhead Door Repair and Maintenance Services Contract(s) for maintenance and repairs to overhead doors, mechanical doors, and automated gate systems at various County facilities, Countywide.

FISCAL IMPACT:

Facilities Maintenance Budget. (100% General Fund)

BACKGROUND:

Public Works Facilities Services is responsible for the maintenance and repairs to roll up doors, mechanical doors and power gates at various County-owned facilities. These units are at locations which include County warehouses, maintenance bays, fleet bays, detention centers, the County morgue, health clinics and the hospital.

The Public Works Department is requesting authorization to advertise and conduct a formal solicitation for overhead door maintenance and repair services. A Notice to Bidders would be placed in the Contra Costa Times and several building exchanges in accordance with the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **02/01/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 1, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Kevin Lachapelle,
(925) 313-7082

By: Antonia Welty, Deputy

cc:

Cost

BACKGROUND: (CONT'D)

Accounting Policies and Procedures Manual of the California Uniform Construction Cost Accounting Commission.

The Public Works Department intends to award at least one (1) but not more than two (2) contracts, total of contracts not to exceed \$500,000. Each contract will have a term of three (3) years with the option of two (2) one-year extensions, and will be used as needed with no minimum amount that has to be spent.

CONSEQUENCE OF NEGATIVE ACTION:

If the request to advertise is not approved, the Public Works Department will not be able to advertise for overhead door maintenance and repair services.