



Contra  
Costa  
County

To: Board of Supervisors  
From: Marc Shorr, Chief Information Officer  
Date: January 18, 2022

Subject: Add one (1) Assistant Chief Information Officer-Exempt position

**RECOMMENDATION(S):**

ADOPT Position Resolution No. 25870 to add one (1) Assistant Chief Information Officer-Exempt (LTB1) position at salary plan and grade B85 2265 (\$12,155.04 - \$16,288.92) and appoint the incumbent in position no. 17614 to this position; cancel one (1) Chief Information Security Officer-Exempt (LWS1) position at salary plan and grade B85 2212 (\$12,114.04 - \$14,724.69) and abolish the class; and reallocate the salary of the Assistant Chief Information Officer-Exempt (LTB1) at salary plan and grade B85 2265 (\$15,090 - \$18,343) in the Department of Information Technology.

**FISCAL IMPACT:**

The annual cost of this action is \$80,686 of which \$6,605 represents an increase in pension costs. The cost will be covered through charges to user departments.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/18/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 18, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Marc Shorr, (925)  
608-4071

cc: Nancy Zandonella, Sylvia WongTam

### BACKGROUND:

The Human Resources Department recently performed a salary survey on the Assistant Chief Information Officer-Exempt classification as well as the Chief Information Security Officer-Exempt classification. Both salaries fell below the nine (9) bay area Counties surveyed. Accordingly, the Human Resources Department has recommended a 12.6% salary increase to establish parity with the other surrounding jurisdictions. The department is also abolishing the classification of Chief Information Security Officer-Exempt and adding a new Assistant Chief Information Officer-Exempt position as the duties of the current Chief Information Security Officer-Exempt are more in line with the duties of a Assistant Chief Information Officer-Exempt.

### CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the salary of this classifications will remain below market.

### ATTACHMENTS

AIR 48144 P300 25870