



Contra
Costa
County

To: Board of Supervisors
From: Monica Nino, County Administrator
Date: January 18, 2022
Subject: Request for Relief of Cash Shortage

RECOMMENDATION(S):

AUTHORIZE relief of cash shortage in the Health Services - Alcohol & Other Drugs Services in the amount of \$362.90.

FISCAL IMPACT:

Cash shortage in the amount of \$362.90 will be funded with 100% General Fund.

BACKGROUND:

In accordance with provisions of Administrative Bulletin 207.7, the Auditor-Controller has verified and concurs with the report of a cash shortage in the amount of \$362.90 in the Health Services - Alcohol & Other Drugs Services Division.

The shortage resulted from a need to use petty cash for off-site public laundry services from July - August 2020 due to a water leak at the Discovery House residential treatment program.

CONSEQUENCE OF NEGATIVE ACTION:

The shortage will not be relieved; cash will not be in balance.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **01/18/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 18, 2022

, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Laura Strobel (925)
655-2058

cc:

ATTACHMENTS

Subject Report