



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: February 1, 2022

Subject: Clarification of Board Action of September 21, 2021, Item Number C. 36

---

**RECOMMENDATION(S):**

APPROVE correction of Board action of September 21, 2021 (Item number [C.36](#)) which approved and authorized the Employment and Human Services Department, or designee, on behalf of In-Home Supportive Services, Public Authority to execute a contract with CareAcademy.co, Inc. (CareAcademy) in the amount of \$889 for a subscription agreement for on-line caregiver education, to change the payment limit from \$889 to \$10,659 with no change in the term October 1, 2021 through December 31, 2022.

**FISCAL IMPACT:**

\$10,659. The clarification of board action for September 21, 2021, Item number C.36, will change the payment limit from \$889 to \$10,659. (100% State)

**BACKGROUND:**

Through a subscription agreement with the Employment and Human Services Department (EHSD) on behalf of the In-Home Supportive Services Public Authority, access to the CareAcademy training website will be provided to users. The website services are for on-line education videos and training services to providers, caregivers, and consumers to elevate home care to improve client and customer outcomes. In-Home Supportive Services

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

---

Action of Board On: **02/01/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 1, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Elaine Burres, (925)  
608-4960

cc:

Public Authority will notify caregivers and consumers of the availability of the website and access information.

The Board action is required to correct an incorrect total payment amount identified in the Board action on September 21, 2021 ([\\_](#)

BACKGROUND: (CONT'D)

C.36). Due to the mistaken monthly amount reflected as the annual amount, this resulted in the miscalculation identified in the Board action of a total contract payment amount of \$889 instead of \$10,659.

CONSEQUENCE OF NEGATIVE ACTION:

There will be insufficient funding to support the website services of CareAcademy to providers, caregivers, and consumers.