



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: January 11, 2022

Subject: APPROVE and AUTHORIZE the Purchasing Agent to execute on behalf of the County, a Participating Addendum with Allsteel, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the County, a Participating Addendum with Allsteel, Inc., in an amount not to exceed \$10,000,000, for the distribution of various furniture, design and installation services for use by all County Departments during the period of January 11, 2022 through April 30, 2023, under the terms of a Master Contract awarded by the Region 4 Education Service Center, and distributed through Sam Clar Office Furniture.

**FISCAL IMPACT:**

Product and service costs paid by County Departments (100% User Departments).

**BACKGROUND:**

Contra Costa Purchasing Services is requesting approval of a Participating Addendum for various furniture purchases, design and installation services through the furniture dealer Sam Clar Furniture. Orders will be unique to each County Department. Products are guaranteed through a master contract awarded by Region 4 Education Service Center, OMNIA Cooperative Program. Approval of the addendum between Contra Costa County and Allsteel, Inc., allows the County to obtain

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/11/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 11, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Antonia Welty, Deputy

Contact: Cynthia Shehorn,  
925-957-2495

cc:



### BACKGROUND: (CONT'D)

guaranteed pricing available through the OMNIA Partners contract. The purchase will support all County Departments with systems furniture, freestanding furniture, seating/chairs, soft seating, filing systems, storage and equipment, modular walls and related products and services, and offer discounts on orders exceeding \$100,000. This will allow the County the option to choose furniture from more than one source, promote competition among the providers and ultimately be designed to offer County Departments a variety of product choices and providers.

### CONSEQUENCE OF NEGATIVE ACTION:

Without approval of an alternate furniture source, the County would have limited options, no competition among the providers, and ultimately pay more by not taking advantage of cooperative purchasing discounts.

### ATTACHMENTS

Allsteel\_Gunlocke\_OMNIA\_Contract Effective 5.2.2020

FINAL Allsteel Signed 12.16.2021