



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: January 11, 2022

Subject: Hazardous Materials Incident Notification Policy

RECOMMENDATION(S):

APPROVE the revised Hazardous Materials Incident Notification Policy.

FISCAL IMPACT:

There is no fiscal impact for this action.

BACKGROUND:

Since its adoption on November 5, 1991, the Hazardous Materials Incident Notification Policy has undergone several revisions – the most recent revision was approved by the Board of Supervisors on February 9, 2016. Contra Costa Health Services Hazardous Materials Program (CCHSHMP) is proposing the following revisions to assist in the consistent application of the policy and improve communication with the general public.

1. The existing policy has four levels of notification (0, 1, 2 and 3). The proposed policy will consolidate level 0 and level 1 notifications into a single level. Consequently, the proposed policy will have three levels of notification: Notification Only (Level 1),

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **01/11/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 11, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Matt Kaufmann,
925-655-3235

BACKGROUND: (CONT'D)

Public Health Advisory (Level 2), and Public Protective Actions Required (Level 3). Major unit start up and shut down notifications will no longer be required to CCHSHMP if there is not an associated release, or threatened release, of a hazardous material (e.g., flaring).

2. Attachment A-1 has been expanded to include the “Response to be Expected from CCHSHMP” and “Community Notifications” rows.

3. For Notification Only – Level 1 incidents that have a visible and/or audible impact to the community lasting twenty (20) minutes or longer, or any off-site odors, the incident will be posted on social media, as well as the CCHSHMP website. Follow-up communication as needed will be provided to the public by CCHSHMP.

4. A definition for "flaring" is now included in the policy.

The revised policy was reviewed by the Board of Supervisors Ad Hoc Committee on the Industrial Safety Ordinance and the Community Warning System on August 30, 2021, October 26, 2021, and November 10, 2021.

The proposed Policy will go into effect sixty (60) days after approval by the Board of Supervisors to allow for system changes, employee training and regulated facility outreach.

ATTACHMENTS

Policy Clean Copy

Policy Track Changes