



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors  
 From: Lewis T. Broschard III, Chief, Contra Costa Fire Protection District  
 Date: January 18, 2022

Subject: Amendment No. 3 to Consulting Services Agreement for Architectural Services for New Fire Stations No. 9 (Pacheco) and No. 86 (Bay Point)

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Fire Chief, or designee, to execute an Amendment with RRM Design Group, to increase the payment limit by \$250,000 to a new payment limit of \$1,550,000, and to extend the term from January 15, 2023, to September 15, 2023, to provide architectural services for the remodel of Fire Station No. 9 in Pacheco and Fire Station No. 86 in Bay Point. (100% 2021 Lease Revenue Bonds)

**FISCAL IMPACT:**

These capital construction projects are being financed through the issuance of 2021 lease revenue bonds. The debt service for these bonds is being paid over a 20-year period by a combination of revenue from development impact fees and the Contra Costa County Fire Protection District general operating fund.

**BACKGROUND:**

In 2016, the Contra Costa County Fire Protection District (District) initiated the process for the design of replacement facilities for Fire Station No. 9 in Pacheco and Fire Station 86 in Bay Point.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **01/18/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, Director  
 Candace Andersen, Director  
 Diane Burgis, Director  
 Karen Mitchoff, Director  
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 18, 2022

, County Administrator and Clerk of the Board of Supervisors

Contact: Aaron McAlister, Deputy  
 Fire Chief (925) 941-3300 x1101

By: June McHuen, Deputy

cc:

### BACKGROUND: (CONT'D)

The new fire stations will be built to modern seismic standards, will meet the current ADA requirements, and will have the ability to support modern equipment and apparatus'. The stations will be built to provide protection for the community for the next fifty years, and will allow for the facility to provide personnel with components, systems, and features found in modern fire stations.

On January 16, 2018, the Board of Directors approved a Consulting Services Agreement with RRM Design Group, in the amount of \$940,000, which terminated on December 12, 2020.

On July 23, 2019, the Board of Directors approved Amendment No. 1 with RRM Design Group, in the amount of \$1,240,000, which terminated on December 12, 2021.

On March 9, 2021, the Board of Directors approved Amendment No. 2 with RRM in the amount of \$1,300,000 (with no change to the termination date). Due to an error, the termination date was overlooked and not included in the Board Order, but Amendment No. 2, Section No. 1, states: "The effective date of this Agreement is January 16, 2018. It terminates on January 15, 2023, unless sooner terminated as provided herein."

District requests Board approval for Amendment No. 3 which modifies sub-consultants, increases the billing rates, increases the payment limit, and extends the term.

When the original contract with RRM was executed, it was assumed that the construction duration for Fire Station No. 86 would be 12 months. Ultimately, a 20-month construction contract was executed, resulting in the need for a longer term of construction administration services from RRM. RRM Design Group is the architect of record for Fire Station No. 86. Therefore, it is recommended that the contract amendment be awarded at this time.

### CONSEQUENCE OF NEGATIVE ACTION:

If the agreement is not approved, full construction phase architectural services needed for completion of Fire Station No. 86 will not be completed by RRM, and the timing and quality of delivery of the project will be negatively impacted.