



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: February 1, 2022

Subject: Add one Materiel Manager position and cancel one Materiel Manager - Project position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25885 to add one (1) Materiel Manager position (VCGA) at salary plan and grade ZA5-1604 (\$6,632 - \$8,061) and cancel one (1) Materiel Manager – Project position #18209 (VCG1) at salary plan and grade ZA5-1604 (\$6,632 - \$8,061) in the Health Services Department. (Represented)

FISCAL IMPACT:

This request is cost neutral, and the position is fully funded by Hospital Enterprise Fund I revenues.

BACKGROUND:

The Health Services Department is requesting to add one Materiel Manager merit position to replace the existing Materiel Manager – Project position. The recruitment for the project position was announced in October with the application filing period extended on a continuous basis. The department has continued to experience challenges with filling the position due to its project nature and believes the merit system position will attract qualified candidates. Due to this vacancy, the department is lacking experienced materials management leadership with knowledge on how to address the day-to-day challenges in

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/01/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 1, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Sondisa Obie,
925-951-3547

acquiring the proper supplies for the best price for the Contra Costa Regional Medical Center.

CONSEQUENCE OF NEGATIVE ACTION:

There will continue to be difficulty in filling the vacancy for this position, resulting in a lack of experienced leadership and a qualified individual capable of acquiring the proper supplies for the best price in the department.

ATTACHMENTS

P300 No. 25885 HSD