



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: January 11, 2022

Subject: Appropriation and Revenue Adjustment for the Purchase of a Trailer

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**RECOMMENDATION(S):**

APPROVE Appropriation and Revenue Adjustment No.5024 authorizing revenue in the amount of \$7,526 from accumulated depreciation, and revenue in the amount of \$653 from the Fleet Internal Service Fund for the purchase of one trailer for the Office of the Sheriff, as recommended by the Public Works Director, Countywide.

**FISCAL IMPACT:**

This action provides appropriations from General Fund accumulated depreciation reserves and additional funds from the Fleet Internal Service Fund (ISF); 92% General Fund and 8% Fleet ISF.

**BACKGROUND:**

Unit #9126 is a 2006 model year Kawasaki brand model KAF620E7F ALL UTILITY MULE. It is a light-duty yard utility unit placed into Sheriff Department's service in 2006. This unit was primarily used for pushing and pulling, as well as for search and rescue operations and special events. Recently, this unit was turned into the Public Works Recycling division for disposal due to age and cost of repairs. Fleet recommended the continued use of unit #9126 to augment the pushing, towing and pulling of the fleets light to

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/11/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 11, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Carlos Velasquez  
(925) 313-7072

cc:

medium vehicles, and equipment from the Fleet repair yard into the maintenance shop. Fleet has since made minimal repairs to #9126 to allow for this type of usage and has pulled it from disposal. The Office of the Sheriff requires a replacement trailer for the unit they turned in for disposal.

CONSEQUENCE OF NEGATIVE ACTION:

If this request is not approved, the Office of the Sheriff will not be able to use the accumulated depreciation for equipment #9126 and Fleet ISF funds toward the purchase cost of the new equipment.

ATTACHMENTS

TC24/27\_AP005024