



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: January 11, 2022

Subject: Declare Vacancy on the Family and Children's Trust Committee (FACT)

---

**RECOMMENDATION(S):**

ACKNOWLEDGE the motion of the Family and Children's Trust Committee declaring the At Large Seat 5 inactive effective December 6, 2021, DECLARE a vacancy in the At Large Seat 5 on the Family and Children's Trust Committee, and DIRECT the Clerk of the Board to post the vacancy, as recommended by the Employment and Human Services Director.

**FISCAL IMPACT:**

There is no fiscal impact.

**BACKGROUND:**

The Family and Children's Trust Committee (FACT) was established in 1985 by the Contra Costa County Board of Supervisors to make funding recommendations on the allocation of a variety of funds for prevention and intervention services to reduce child abuse and neglect, provide supportive services to families and children, and promote a more coordinated, seamless system of services for families. Funding for FACT supported projects derive from Federal and State program legislation and donations to the County FACT fund.

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **01/11/2022** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor

Candace Andersen, District II  
Supervisor

Diane Burgis, District III  
Supervisor

Karen Mitchoff, District IV  
Supervisor

Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 11, 2022

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Elaine Burres  
608-4960

cc:

According to the FACT Committee

BACKGROUND: (CONT'D)

Policies and Procedures, Article II, Section 4, three (3) unexcused consecutive absences in one year shall constitute a resignation from the Committee. The FACT Committee member holding At Large Seat 5 has missed three (3) consecutive FACT Committee meetings without communication nor response. The committee member was appointed to the At Large Seat 5 on December 8, 2020 with a term expiration date of September 30, 2022.

CONSEQUENCE OF NEGATIVE ACTION:

The FACT Committee may not be able to establish a required quorum and conduct routine business.