



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: December 7, 2021
Subject: Change Order to Software One, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a change order with Software One, Inc., to increase the payment limit by \$599,480 from \$6,700,000 to a new payment limit of \$7,299,480, to add the vaccine verification software to its Microsoft Suite with no change in the term of January 1, 2021, through December 31, 2021.

FISCAL IMPACT:

Approval of this purchase order will result in an expenditure of up to \$7,299,480 as budgeted by the department in FY 2021-22. The total cost of the amendment (\$599,480) will be fully funded by the American Rescue Plan Act or FEMA.

BACKGROUND:

The Health Services Department (HSD) seeks to acquire Microsoft's Return to Work (RTW) software solution from Microsoft's authorized third-party reseller Software One, Inc. The software includes a centralized database which will enable HSD to manage the COVID-19 vaccination status of its employees. HSD licensed Microsoft Office 365

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Patrick Wilson,
925-335-8700

products (including Outlook, Excel, Word) and technical support through Microsoft's authorized third-party reseller, Software One, Inc.,

BACKGROUND: (CONT'D)

and enrolled in an Enterprise Agreement and Server and Cloud Enrollment Agreement for the licensing of Microsoft applications. Additional temporary licenses are needed for COVID-19 monitoring. HSD will terminate the additional licenses when no longer needed. The County will benefit from discount volume pricing negotiated for all California counties.

CONSEQUENCE OF NEGATIVE ACTION:

The failure to acquire the Microsoft Return to Work (RTW) solution will render HSD unable to view and track the COVID-19 vaccination status and ongoing testing certification for approximately 5,200 employees, thus preventing HSD from meeting State and County guidelines.