



Contra
Costa
County

To: Board of Supervisors
From: Alison McKee, County Librarian
Date: December 7, 2021

Subject: Cancel one full-time Clerk-Beginning Level Project position and add one Librarian II position at the Library

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25846 to cancel one (1) vacant permanent full-time Clerk-Beginning Level-Project (JWX9) (represented) position # 17293 at salary plan and grade 3R5 0693 (\$2,691.14 - \$3,273.45) and add one (1) permanent full-time Librarian II (3AVD) (represented) position at salary plan and grade QX5 1001 (\$5,728.82 - \$6,963.42) position at the Library Department.

FISCAL IMPACT:

Some of the funding for this position would be paid for by eliminating a vacant Clerk-Beginning Level Project position that has remained vacant since 2019. Upon approval, this action will result in a net annual cost to the Library Fund of approximately \$48,600. There will be no fiscal impact to the County general fund.

BACKGROUND:

The Library has received a grant from the Bella Vista Foundation to fund a vehicle to help provide mobile early literacy services to children 0-5 years old. These services would be provided by a new Librarian II position that would report to the Librarian III in charge of youth and children's services programs. This position would provide mobile professional

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

Contact: Samuel Treanor at
(925) 608-7702

By: June McHuen, Deputy

services to library patronage, particularly in the 0-5 age range. These services would include developing and presenting storytimes and providing supplies for early motor skill projects, and developing programs to encourage early math and science skills.

CONSEQUENCE OF NEGATIVE ACTION:

If this position change is not approved, the Library will not be able to utilize the awarded grant funds. Services to children 0-5 would be impacted and the Library's goal to promote early literacy would suffer.

ATTACHMENTS

P300 25846 - Cancel CBL Add Librarian II