



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: December 7, 2021

Subject: APPROVE and AUTHORIZE a lease with RPE MUIR, LLC for County-owned property at 1320 Arnold Drive, Suite 261, Martinez.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a lease with RPE MUIR, LLC, for the lease of approximately 6,656 square feet of office space located at 1320 Arnold Drive, Suite 261, Martinez, for a term of three years, with two 2-year options to renew, beginning on January 1, 2022, at an initial annual rent of \$139,776 with annual increases thereafter for use by Health Services, Personnel Administration.

FISCAL IMPACT:

100% Hospital Enterprise Fund I.

BACKGROUND:

The County has leased this space for Health Services, Personnel Administration since March 13, 2012. This new lease provides for the group's continued occupancy through December 31, 2028, with no interruptions to current workflow and services and will allow the Health Services Department to save money on relocation costs.

CONSEQUENCE OF NEGATIVE ACTION:

The services provided by Health Services, Personnel Administration would be disrupted if

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **12/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 7, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Margaret Eychner,
925-957-2463

the department would need to relocate to another space.

ATTACHMENTS

1320 Arnold Dr Ste 261 Lease V3

Exhibit A

Exhibit B and C