



Contra  
Costa  
County

To: Board of Supervisors  
From: David O. Livingston, Office of the Sheriff  
Date: December 7, 2021

Subject: Change Order - Producers Dairy Products, Inc.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Sheriff-Coroner, a purchase order amendment with Producers Dairy Products Inc., to increase the payment limit by \$70,000 to a new payment limit of \$620,000 and to extend the effective date through May 31, 2022, for the purchase of dairy products as needed for the West County (WCDF), Martinez (MDF) and Marsh Creek (MCDF) detention facilities.

**FISCAL IMPACT:**

\$70,000. 100% County General Fund; Budgeted.

**BACKGROUND:**

The vendor is a Public Works Department-selected vendor providing the dairy products and other related products needed by WCDF, MDF and MCDF to support the feeding program requirements of the inmate population. A purchase order amendment is needed to continue this program while the procurement process is underway.

**CONSEQUENCE OF NEGATIVE ACTION:**

The Sheriff's Office will be unable to use Producers Dairy Products to support the inmate

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 7, 2021

, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Heike Anderson, (925)  
655-0023

feeding requirements of the three detention facilities.