



Contra
Costa
County

To: Board of Supervisors
From: David O. Livingston, Office of the Sheriff
Date: December 7, 2021

Subject: Change Order - Buchanan Food Service

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Sheriff-Coroner, a purchase order amendment with Buchanan Food Service to increase the payment limit by \$125,000 to a new payment limit of \$500,000 and to extend the effective date through May 31, 2022, to provide bread loaves, rolls and all related bakery items for the West County, Martinez and Marsh Creek detention facilities.

FISCAL IMPACT:

\$125,000. 100% County General Fund; Budgeted.

BACKGROUND:

Buchanan Food Service provides bread loaves, rolls and other related bakery items at an economical price point to support inmate feeding program requirements of the West County, Martinez, and Marsh Creek detention facilities. A purchase order amendment is needed to continue this program while the procurement process is underway.

CONSEQUENCE OF NEGATIVE ACTION:

The Sheriff's Office will be unable to use Buchanan Food Services to support the inmate

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **12/07/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: December 7, 2021

, County Administrator and Clerk of the Board of Supervisors

By: Laura Cassell, Deputy

Contact: Heike Anderson, (925)
655-0023

feeding requirements of the three detention facilities.

CHILDREN'S IMPACT STATEMENT:

No impact.