



**Contra
Costa
County**

To: Board of Supervisors
From: John Kopchik, Director, Conservation & Development Department
Date: November 16, 2021

Subject: Add one (1) Information Systems Programmer/Analyst III (LPTB) in the Department of Conservation and Development

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25836 to add one (1) Information Systems Programmer/Analyst III (LPTB) (represented) position at Salary Plan and Grade ZA5 1694 (\$7,250.65 - \$8,813.21) in the Department of Conservation and Development (DCD).

FISCAL IMPACT:

The total cost of adding this position is approximately \$148,758.49. Of this amount \$29,000 is in pension costs. This position will be funded 100% by the Land Development Fund. No General Fund impact.

BACKGROUND:

The Information Technology team within the Department of Conservation and Development provides support to the Department's internal and external customers and infrastructure. The Information Systems Programmer Analyst III will provide lead direction and guidance on projects with programming and scripts in Accela Automation, the Department's building/planning/code enforcement application tracking and billing system. The Department does not currently have the resources needed to complete needed technology projects in a timely and efficient manner. An additional staff person with the necessary

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/16/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 16, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Arnai Maxey,
925-655-2787

cc:

knowledge and experience will help to ensure that projects will be carried out effectively and will improve the function and efficiency of the Department's new virtual approach to submission and review of permit applications.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to obtain Board Approval will result in the Department of Conservation and Development having insufficient Information Technology staff to effectively support and provide technological capability for the department.

ATTACHMENTS

P300 25836 Add 1 Info Sys Prog and Analyst III to DCD_11-16-21