



**Contra
Costa
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: November 16, 2021

Subject: Add two (2) Planner I positions in the Department of Conservation and Development

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 25835 to add two (2) Planner I (5AWA) (represented) positions at Salary Plan and Grade ZB5 1476 (\$5,842.98 - \$6,441.89) in the Department of Conservation and Development ("DCD").

FISCAL IMPACT:

The total cost of adding these positions is approximately \$214,000 of which \$40,802 is in pension cost. These positions will be funded 100% by Land Development funds. No General Fund impact.

BACKGROUND:

There is an increase in the number and the complexity of program activities in the Current Planning division of DCD. As of result, the department needs additional Planners to ensure timely processing of projects. Land use applications in Current Planning have increased, and the additional staff is necessary for the Department to continue to meet State-mandated requirements and timelines.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **11/16/2021** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: November 16, 2021

Monica Nino, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Arnai Maxey,
925-655-2787

cc:

Failure to obtain Board Approval will result in the Department of Conservation and Development not being able to timely process land use applications as mandated.

ATTACHMENTS

AIR 47521_P300 25835 Add 2 Planner Is to DCD 11-16-21